**LETTER OF UNDERTAKING**

INCOMING BUYING MISSION (IBM) IN CONJUNCTION WITH MIHAS 2015

KUALA LUMPUR, MALAYSIA

30 March -2 April 2015

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Passport No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) hereby acknowledge that:

Upon selected by MATRADE to participate in this programme :

1. I will attend the arranged meeting sessions and if I fail to do so, I will bear the total cost of the accommodation; and
2. If I cancel my participation **after 20 March 2015**, I will be charged with any penalty imposed by the hotel.

I have read the above statements and agree to abide by the terms.

Yours sincerely,

 ………………………………………………………….

Name :

Date :

Company stamp :